

**MINUTES OF THE TOWN OF CHESHIRE HISTORIC DISTRICT COMMISSION
SITE WALK HELD THURSDAY, SEPTEMBER 4, 2025, AT 10:30 A.M.,
CHESHIRE HISTORICAL SOCIETY, 43 CHURCH DRIVE, CHESHIRE, CT 06410**

Present: Chairman Joseph Dattilo; John Torello

Absent: James Parys; Kevin Daly; James Vibert, Sr., Vice Chairman; George Pawlush; Gayle Nidoh

Staff/Guests: Mitzi Romano, President, Cheshire Historical Society; Andrew Martelli, Assistant Town Manager; Daniel Bombaro, Director of Public Works; Ray Harris, Deputy Director of Public Works; Michael Glidden, Town Planner.

1. CALL TO ORDER / ROLL CALL

Chairman Joseph Dattilo called the site walk to order at 10:30 a.m. and the roll was taken.

2. DETERMINATION OF QUORUM

A quorum was not present.

3. SITE WALK OVERVIEW / ACTION ITEMS

The group did a visual exterior and interior inspection of the property. The following is the list of discussion / action items:

1. Repairs to the front left column at the main entrance and analysis of the entry "porch" in general.
2. Repairs to the main entrance double doors to make them functional.
3. DPW to remove / cut back landscaping along building to keep moisture away from structure. Suburban garden club to be advised to cut back growth along the east side of building.
4. DPW to have roofing contractor repair / replace flashing in areas identified to be leaking. Work to be documented and presented to HDC at the meeting after work completed for informational purposes.
5. Replace missing window trim over window on east elevation near side porch.
6. Cut gutter at side porch on a 45-degree angle one foot off of clapboard to mitigate water issue.
7. DPW to retain architectural firm to develop facility assessment with short- and long-term renovation plans for building.
8. Assessment of exterior clapboards structure wide to facilitate future painting project. Repair / replace worst first.
9. Explore access / parking – plan to establish parking area vs. grass / gravel driveway.

4. ADJOURNMENT

The meeting adjourned at 11:20am.

Attest:



Andrew Martelli

Assistant Town Manager