

PUBLIC BUILDING COMMISSION
YOUTH CENTER RENOVATION PROJECT
SUBCOMMITTEE MEETING MINUTES
February 5, 2026 @ 3:00 pm
Youth Center, 559 South Main Street

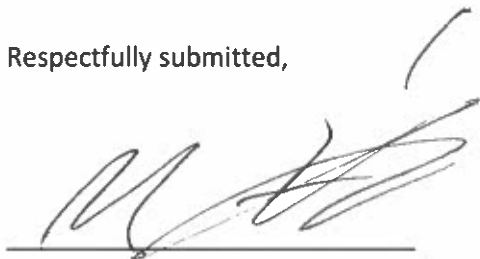
Members Present: Mr. David Arai, PBC
Mr. Steve Durkee, PBC
Mr. James Doheny, PBC

Additional Present: Mr. Ray Harris, Assistant Director of Public Works
Mr. John Gawlek, Director Recreation
Mrs. Elizabeth Mayne, Program Supervisor Recreation Department

The meeting was called to order at 3:00 pm.

- Sub-Committee reviewed questions provided by architect
 1. Architect should remove the base cabinet, and the kitchen south wall should be infilled to meet the exterior bump out with studs and Sheetrock wall. So that the new counter / cabinet has a full wall to back up too.
 2. New counter should be a single piece
 - 3-6. The additional work should be as follows and included as an alternate to the project since it is not in the critical path for the project but should be done if the funds stretch. Spec a new residential range with a recirculating hood. Remove existing commercial hoods, fire suppression system, and external fan. Infill with new ceiling tile and grid as needed to match existing. Infill exterior and interior of walls to match existing. Repaint the entirety of the kitchen.
- Sub-Committee reviewed timeline for drawings completion and expected funding of the project, as well as when the Recreation department thinks the project would best fit their scheduled programming.
- Meeting ended at 3:40 pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Ray Harris', is written over a horizontal line.

Ray Harris, Deputy Director of Public Works