

**MINUTES OF THE TOWN OF CHESHIRE NEXT GENERATION SCHOOL BUILDING
COMMITTEE VIRTUAL MEETING HELD ON THURSDAY, June 11, 2026, AT 7:00 P.M.,
CHESHIRE, CT 06410**

Committee Members Present: Richard Gusenburg, Chairman; Denis Rioux, Chuck Neth, Sarah Stevens-Morling, Sean Kimball, Chris Daddi

Committee Members Absent: Dr. Jeff Solan, Megan Rockwell, Greg Rosenblatt

Staff/Guests Present: Tecton Associates Jeff Wyszynski, Laurel Boroughf, Allsion Frost; O&G Associate Ryan Benoit; Arcadis Associate Zachary Machold; Vin Masciana

The meeting was called to order by Chairman Gusenburg at 7:03 p.m.

1. Call to Order/Roll Call

The Chairman performed the roll call, and a quorum was present.

2. Pledge of Allegiance

3. Schedule Updates

Ryan Benoit updated the Committee on the work at both Barnum and Norton Schools. He began by informing the Committee that full power was now on at Barnum. Air is flowing and rooftop units are functioning. Electricians have focused their work on these areas which meant they have fallen somewhat behind in completing classroom lighting. Ferguson Electric is planning on adding additional manpower. The building officials and fire marshal are presently in the process of approving above ceiling work in the classroom wings. The plan is to have all the above ceiling work signed off by the 23rd. The paper on the classroom floors will now be removed with final cleaning taking place. On the negative side, the mill work has not all arrived as scheduled. We are in discussion with the president of the millwork company to complete the order in a timely fashion. A large delivery is scheduled for Monday but some items will still be outstanding.

At Norton, all is on schedule with the exception of the wall coverings. The approvals on these for both schools has taken longer than expected. Installation should be completed before school begins. Jeff Wyszynski expressed concern with the timeline and wanted assurances on the installation process.

At both buildings, Commissioning is taking place. Ryan walked both buildings with the Commissioning Agent. Both buildings should be complete by the 21st of August.

Ryan and Vin Masciana are working together to arrange training. Kitchen staff will undergo training in August.

4. Recommendations/Actions on Change Orders

PCO 065 for Barnum School was described by Ryan. The cost is \$26,730.00 for installing electrical conduit, wiring, concrete pad for a Town of Cheshire supplied trash compactor. This is a not to exceed amount. Denis raised several questions regarding the placement and cost. These were explored in the meeting. On a

motion by Mr. Rioux, seconded by Mr. Neth, it was moved “To table this item until our June 25th meeting to gain further information on cost and location” and passed unanimously.

PCO 066 for Barnum was discussed next. This proposal is for the labor to install the external electrical sub-meters. The original design called for integral panel-meters; however, with the electrical scope revisions that occurred between phase 1 and phase 2, the manufacture of the panels would not go into production until all changes were final. During this time period, the manufacturer released a re-design of their panels, and the only option for integral panel-meters would not become available until 2026. The total cost of \$50,331 is to be deducted from the CM Contingency. Ryan noted the need to perform this work but stated that the cost estimate appeared to be high. He noted that PCO 058R3 for Norton School is for very similar work with a different contractor and was for much less estimated cost. The Committee discussed the pros and cons of doing the work on a Not to Exceed motion or a Time and Material motion. On a motion by Mr. Rioux, seconded by Mr. Kimble, it was moved “To approve the work noted on a Time and Material basis but with a total cost not to exceed \$50,331” and passed unanimously.

PCO 058R3 for Norton School was discussed next. This proposal is to furnish the labor, materials and equipment for the meters that were initially shown inside the electrical panels but then changed to outboard meters because the initial model number was discontinued by the manufacturer. Total Cost of \$16,132 to be deducted from the CM Contingency. On a motion by Mr. Rioux, seconded by Mr. Daddi, it was moved “to approve PCO 058R3 as presented” and passed unanimously.

5. Recommendations/Actions on Purchase Orders

A PO to remove & relocate existing repeaters for Norton School was presented. On a motion by Mr. Rioux, seconded by Mr. Daddi, it was moved “The NGSBC approves the listed purchase order requests for technology for Norton in the amount of \$15,282.63, furthermore the NGSBC authorizes transferring \$15,282.63 from the Owner Contingency to cover the budget overage” and passed unanimously.

A PO to remove & relocate existing repeaters for Barnum School was presented. On a motion by Mr. Rioux, seconded by Mr. Daddi, it was moved “The NGSBC approves the listed purchase order requests for technology for North End in the amount of \$15,282.62” and passed unanimously.

On a motion by Ms. Stevens-Morling, seconded by Mr. Daddi it was moved “The NGSBC approves the allowances in the overall total of \$55,000 for the purchase of various office & classroom supplies, purchase of various janitorial & maintenance items and for the hiring of a vendor to remove/dispose/repurpose of existing furniture. The Chief Project Officer is to maintain a log of the purchases and procurement method that is to be presented to the Committee for record upon depletion of allowance. Furthermore, the NGSBC authorizes transferring \$55,000 from the Technology line to cover the budget overage.” The PO specified \$30,000 for janitorial and maintenance supplies, \$5000 for office and classroom supplies, and \$20,000 for a vendor to remove, dispose, and/or repurpose existing furniture. Denis expressed concern with the purchase of supplies from our accounts. Vin noted that that material in the present schools would be used whenever possible. He further shared a list of furniture that is being donated so that it will not need to be disposed. Chuck questioned the cost of tools on the list for janitorial/custodial supplies. Vin described the maintenance work that is done at each school and the need for this equipment to be available. Vin noted that the motion was a Not to Exceed amount and that he would closely monitor purchases. The motion passed with a vote of 5 to 1.

On a motion by Ms. Stevens-Morling, seconded by Mr. Daddi it was moved “The NGSBC approves the allowances in the overall total of \$55,000 for the purchase of various office & classroom supplies, purchase of various janitorial & maintenance items and for the hiring of a vendor to remove/dispose/repurpose of existing furniture. The Chief Project Officer is to maintain a log of the purchases and procurement method that is to be presented to the Committee for record upon depletion of allowance. Furthermore, the NGSBC authorizes transferring \$55,000 from the Owner Contingency to cover the budget overage.” The PO specified \$30,000 for janitorial and maintenance supplies, \$5000 for office and classroom supplies, and \$20,000 for a vendor to remove, dispose, and/or repurpose existing furniture. The motion passed on a 5 to 1 vote.

6. Discussion

Ryan described financial concerns that have arisen regarding the mason at Barnum School. He noted the actions O&G is taking to protect our work. He also noted a potential issue regarding the cost of winter work by the mason.

Denis asked if there were any issues regarding the generator and Ryan assured the group that that was not now a concern.

7. Adjourn

A motion was made by Mr. Daddi to adjourn the meeting. Mr. Rioux seconded the motion. The motion passed unanimously by those present.

The meeting was adjourned at 8:23 p.m.

Attest:

Richard Gusenburg, Chairman